

CITY OF ATLANTA INVITATION TO BID

Please be advised that sealed bids for **6004007867 Litter Clean-up Program** will be accepted by the Department of Procurement (“DOP”), Suite 1790, 55 Trinity Avenue, S.W., City Hall South, Atlanta, Georgia 30303-0307, on **Wednesday, December 8, 2004**. All bids submitted must be sealed, and time stamped in no later than 1:59 p.m. on the stated date.

****ABSOLUTELY NO BIDS WILL BE ACCEPTED AFTER 1:59 P.M.****

This is an eligible bidder project as defined in § 2-1443 of the Atlanta City Code of Ordinances, and no bid shall be accepted unless the bid is submitted by an eligible bidder as approved by the Office of Contract Compliance.

Bids will be publicly opened and read at 2:00 p.m. on the respective due date in Suite 1900, at the above address.

SCOPE OF WORK: The City of Atlanta (the “City”) is soliciting bids from qualified bidders to provide litter clean-up services, brushing and tree cutting, minor drainage maintenance along 180 miles of highways and bridges. Additionally, the successful bidder should provide various human services as detailed in the Invitation to Bid. The successful bidder should be a Human Service Provider who will utilize the chronically homeless to perform these various services.

A Pre-bid Conference will be held on **Tuesday, November 23, 2004 at 10:00 a.m.**, in the Conference Room of DOP. The purpose of the Pre-bid Conference is to provide the bidders with information regarding the project and to address any questions and concerns. There will be City representatives from various departments to address the technical requirements, DOP to address questions about the procurement process, the Office of Contract Compliance to address the Equal Business Opportunity and Equal Employment Opportunity Requirements. Bidders are urged to attend the Pre-bid Conference to obtain general information regarding the solicitation document.

General instructions, plans and/or specifications for submitting bid packages for this project will be available for review/purchase at a cost of **\$25.00** as of **Monday, November 15, 2004**, between the hours of 8:15 a.m. - 5:00 p.m., in the DOP’s Plan Room, Suite 1900, 1st Floor, 55 Trinity Avenue, S.W., City Hall South, Atlanta, Georgia. Payment for the documents represents production costs; therefore, payment is non-refundable.

If you have any questions regarding this project, please contact Anthony D. Stanley, Contracting Officer, at (404) 330-6384, or by e-mail at adstanley@atlantaga.gov. Any questions regarding the procedure for purchasing a copy of the document or obtaining a copy of the plan holders list, should be directed to the Plan Room at (404) 330-6069.

Please be advised that all bids are subject to the Georgia Open Record Act, which permits any citizen of this state to inspect and/or copy and documents prepared and maintained or received in the course of the operation of a public office or agency. Should you elect to submit a bid and it becomes the subject of a Georgia Open Records Act request, you will be asked by the City to identify all financial, privileged, confidential, and proprietary information that is include in your bid. This information is exempt from disclosure pursuant to O.C.G.A. §50-18-72 and will be redacted from your bid prior to disclosure in response to a request.

If you have any questions regarding the Eligible Bidder Program, please direct them to the Office of Contract Compliance at (404) 330-6010.

The City reserves the absolute right to reject any and all bids and to waive any technicalities.

*****THIS DOCUMENT CANNOT BE DOWNLOADED. POTENTIAL
BIDDERS MUST PURCHASE THIS DOCUMENT FORM THE DOP'S PLAN
ROOM.*****